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| **MISSION STATEMENT**  The Photographers of Dripping Springs (P.O.D.S.) are both amateurs and professionals, who meet regularly to learn, to shoot and to share our photography.  Our activities include regular monthly meetings, field trips, workshops and other learning opportunities, exhibitions, and support of local civic organizations**.**  **VISION STATEMENT**  We strive to promote a community of photographers without borders of professionalism, and to raise the knowledge and understanding of capturing individual beauty.  **BY-LAWS OF PHOTOGRAPHERS OF DRIPPING SPRINGS** |  |

**ARTICLE I  
Name**

Section 1. The name of this organization shall be the PHOTOGRAPHERS OF DRIPPING SPRINGS (P.O.D.S.).

Section 2. It may be affiliated with other photographic associations, subject to the club membership approval.

**ARTICLE II  
Objective**

Section 1. The Purpose of the Photographer of Dripping Springs shall be to encourage an interest in photography, provide an opportunity for the exchange of ideas, to provide an enjoyable forum for the development of artistic and technical photographic skills and to promote a healthy spirit through educational programs, exhibition and competition.

Section 2. P.O.D.S. is organized as a tax exempt social club, that is, a group of individual, dues paying members sharing a common purpose. It is intended to operate within the framework of Internal Revenue Code Section 501(c)(7), or equivalent code section as may exist from time to time.

**ARTICLE III  
Policy**

Section 1. The club shall be nonpartisan, nonsectarian and nonprofit.

Section 2. No member, official or otherwise, of P.O.D.S., shall obligate the organization through promise of funds or deeds, without the delegation of authority by members during a scheduled or special meeting.

**ARTICLE IV  
Membership**

Section 1. Member Defined  
Anyone interested in photography may become a member of P.O.D.S. by paying dues to the treasurer and shall remain a member in good standing as long as dues are paid. Each member is limited to one (1) vote per member.

Section 2. Non-Liability of Members  
No member of P.O.D.S. shall be, solely because of such membership, personally liable for the debts, obligations, or liabilities of P.O.D.S.

**ARTICLE V  
Officers & Committees**

Section 1. Purpose  
The purpose of the Executive Committee and appointed committees is to provide management and guidance to the Membership in the accomplishment of the purposes as stated in Article II, Section 1 of the Bylaws. No Officer or Committee shall make any policy or rule change that is retro-active in nature.

Section 2. Officers  
Officers shall consist of the President, Vice-president, Secretary, Treasurer, Committee Manager and Past President.

Section 3. Duties of Officers

A. President   
The President shall provide leadership to the club, its membership and the executive committee. The President shall preside at all meetings of the club and at all meetings of the Executive Committee. The President shall also be responsible for the recruitment of interested and qualified members to chair various committees of the club as required.

B. Vice President  
The Vice President shall preside in the absence of the President. The Vice President shall work with the other officers to devise plans and projects to accomplish the goals of the club and its committees.

C. Secretary  
The Secretary shall keep a record (minutes) of all meetings of the club and of the Executive Committee and other club correspondence as assigned. The Secretary shall preserve in a permanent file all records and letters of value to the club to be transferred to the successor at close of term of office. The Secretary shall maintain the official membership roster using inputs from the Treasurer. The Secretary shall keep a record of all visitors in attendance at each meeting. The Secretary shall also prepare a summary of the activities of the club at the end of the year to be added to the club record book.

D. Treasurer  
The Treasurer shall have charge of all moneys of the club. He/she shall pay all bills and shall keep an itemized record, including the two preceding years in a permanent file of receipts and expenditures. The Treasurer shall prepare an annual financial report and budget for the coming year. The budget shall be approved by the Executive Committee and shall be included in the January meeting. For items not budgeted, the Treasurer shall be authorized to make expenditures up to $25.00. The President or the Executive Committee shall approve such expenditures above $25.00. The Treasurer shall turn over to his/her successor, within ten days of vacating the office, all books, records, moneys and bank accounts. The Treasurer shall start necessary procedures for changing bank account signatures. The Treasurer shall provide to the Secretary an accurate list of names and addresses of all members. The Treasurer shall maintain an inventory and location of P.O.D.S. property. The President, Vice President and Treasurer should all be named on the P.O.D.S. bank account.

E. Committee Manager

The Committee Manager is, at the direction and discretion of the president to work on any special projects assigned by the president. He/She will work with a committee chairperson if requested, to help plan activities for the upcoming year. He/She is also assigned to attract new members and help retain present members. Also, available to help with committees that do not have enough volunteers. He/She will keep track of the committees i.e. who is the chairperson, need for volunteers, etc.…

F. Past President

The Past President is the previous president of the club and is to assist the newly elected president with the transition to the office of the president. He/She is also on the executive committee to offer advice and/or opinions pertaining to the club.

Section 4. Executive Committee  
The Executive Committee shall be composed of the 6 elected Officers. The Executive Committee shall meet in November to approve the financial report, proposed budget, activities and the schedule for the coming year. The Executive Committee shall meet at least one other time during the year. The President can also call Executive Committee meetings at his or her discretion. A majority of the members of the Executive Committee shall constitute a quorum. Decision of the Executive Committee shall be ratified by a majority vote of the members present at a regular or special meeting.

Section 5. Nominating Committee  
At the September meeting, the President shall appoint a committee to submit nominations for officers to the general membership. The Committee shall present the names such of nominees at the November meeting.

Section 6. Standing Committees

A. Standing Committees will be created as needed, at the initiative of the Executive Committee, and with the majority approval of the membership present at a meeting. The Chairman of each Standing Committee will be appointed by the Executive Committee.

B. By-Laws Committee (temporary when needed)  
When required by the membership the President shall appoint a By-Laws Committee. It shall be the duty of the Committee to prepare By-Law changes at the request of the President or Executive Committee and to present them to the membership for ratification.

Section 7. Nomination & Elections

A. At the November meeting, officers shall be elected by the club membership. Each current Officer shall hold office until the newly elected officer takes office. Nominations may be made from the floor. New officers shall be installed at the meeting in November and their duties shall commence in January.

B. Any member in good standing shall be eligible to hold office.

C. Only a member in good standing and in attendance at the November monthly meeting may vote in the election of officers.

D. Officer terms are two years.

Section 8. Vacancies.  
In case of death, inability to serve, or resignation of the President, the Vice-President shall become President. The Executive Committee shall fill all other vacancies.

**ARTICLE VI  
Meetings**

Section 1. Regular meetings shall be held on the 4th Thursday of each month, or other times for special meetings as determined by the Executive Committee.

Section 2. One-third of the members of the club shall constitute a quorum at any meeting.

**ARTICLE VII  
Finances**

Section 1. The Treasurer shall be responsible for the club’s annual finances and budget for each year as specified by ARTICLE V, Section 3, D. Officers and Committees shall be expected to limit their expenditures to the amount budgeted.

Section 2. Dues are for the calendar year from January through December and are payable in January and become delinquent after the February meeting. Those members whose dues have not been paid by February 28 shall be dropped from membership.

Section 3. The Executive Committee shall determine the amount of dues with recommendations by the Treasurer. The amount shall be approved by the membership at a regular meeting. The amount of dues shall be published in the Club Directory or Bulletin.

**ARTICLE VIII  
Changes to By-Laws**

Section 1. By-laws may be adopted, amended or repealed by two-thirds vote of members present at any regular meeting (provided a quorum is present), and provided notice of the proposed change shall have been given at a previous meeting.

Section 2. By-law revisions that clarify, but do not change the meaning of the existing By-laws may be approved by a majority vote of the Executive Committee with ratification by the membership.

**ARTICLE IX  
Dissolution**

Section 1. If, at a regular meeting of the PHOTOGRAPHERS OF DRIPPING SPRINGS, a motion is made and seconded that the club should disband, members shall, at the next meeting, vote on the motion in person. If the motion carries by majority of members voting, the treasurer shall within thirty (30) days, collect all funds owed the club, pay its outstanding debts and distribute the remaining assets to a charity or foundation in Dripping Springs chosen by the Executive Committee.